



**Calumet Memorial Park District
Board Meeting Agenda**

**Wednesday January 18, 2023
6:00 pm**

**626 Wentworth Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Staff Reports
 - a. Executive Director- Hollice Clark III
 - b. Manager of Safety, Security & Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report-
 - d. Treasurer Report-John Kasperek
 - e. Board Attorney- Tiffany Nelson-Jaworski
4. Unfinished business
5. Consent Agenda
 - a. Approve Treasurer Report for December 2022 and January 2023
 - b. Approve Regular Monthly Board Meeting minutes from December 21, 2022
 - c. Approve Bills for December 2022 and January 2023 for Calumet Memorial Park District
 - d. Approval Payroll for December 2022 and January 2023 for Calumet Memorial Park District
6. New Business
 - a. Approve termination of retirees dental and life insurance from the park district benefit plan.
 - b. Authorized the payment of utilities bills based on due dates
 - c. Other
7. Adjourn to Close Session

- a. Items pertaining to 5 ILCS 120/2 (1) (Personnel): The appointment, employment, compensation, discipline, dismissal, performance or personal status of employees
- b. Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate): The acquisition or leasing of real property or the selling or rental prices of real estate.
- c. Items pertaining to 5ILCS 120/2 (C) (Litigation) Litigation when an action against, affecting or on behalf of the district has been filed and is pending in a court or administrative tribunal or when the district finds that such action is probable or imminent.

8. Reconvene Meeting

9. Potential Action from Executive Session

- a. Employee Salary Recommendation
- b. Executive Director Contract and Salary Recommendations
- c. Other

10. Additional Executive Director's Comments

11. Adjournment



**Calumet Memorial Park District
Board Meeting Agenda**

**Wednesday February 15, 2023
6:00 pm**

**626 Wentworth Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Staff Reports
 - a. Executive Director- Hollice Clark III
 - b. Manager of Safety, Security & Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Treasurer Report-John Kasperek
 - e. Board Attorney- Tiffany Nelson-Jaworski
4. Unfinished business
5. Consent Agenda
 - a. Approve Treasurer Report for January 2023 through February 2023
 - b. Approve Regular Monthly Board Meeting minutes from January 18, 2023
 - c. Approve Bills for January 2023 and February 2023 for Calumet Memorial Park District
 - d. Approval Payroll for January 2023 and February 2023 for Calumet Memorial Park District
6. New Business
 - a. Approve Resolution 22-R-12 Authorizing Advance Payment of Utility Bills
 - b. Approve Resolution 22-R-13 The Declaration of Trust of Illinois Trust (formerly known as the Illinois Institutional Investor) and Authorization certain officers to act on behalf of Calumet Memorial Park District
 - c. Other

7. Adjourn to Close Session

- a. Items pertaining to 5 ILCS 120/2 (1) (Personnel): The appointment, employment, compensation, discipline, dismissal, performance or personal status of employees
- b. Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate): The acquisition or leasing of real property or the selling or rental prices of real estate.
- c. Items pertaining to 5ILCS 120/2 (C) (Litigation) Litigation when an action against, affecting or on behalf of the district has been filed and is pending in a court or administrative tribunal or when the district finds that such action is probable or imminent.

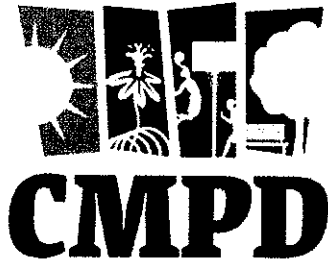
8. Reconvene Meeting

9. Potential Action from Executive Session

- a. Employee Salary Recommendation
- b. Executive Director Contract and Salary Recommendations
- c. Other

10. Additional Executive Director's Comments

11. Adjournment



Calumet Memorial Park District

**Calumet Memorial Park District
Board Meeting Agenda**

**Wednesday March 15, 2023
6:00 pm**

**600 Oglesby
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Introduction of Management Team
3. Public Comment
4. Staff Reports
 - a. Executive Director- Hollice Clark III
 - b. Manager of Safety, Security & Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Treasurer Report-John Kasperek
 - e. Board Attorney- Tiffany Nelson-Jaworski
5. Unfinished business
6. Consent Agenda
 - a. Approve Treasurer Report for February 2023 through March 2023
 - b. Approve Regular Monthly Board Meeting minutes from February 15, 2023
 - c. Approve Bills for February 2023 and March 2023 for Calumet Memorial Park District
 - d. Approval Payroll for February 2023 and March 2023 for Calumet Memorial Park District
7. New Business
 - a. Approve Resolution 22-R-14 Mourning Resolution for Euola Larven Wells
 - b. Approve resolution 22-R-15 Ordinance authorizing and approving the disposal of personal property of the Calumet Memorial Park District, Cook County, Illinois

- c. Approve Board Treasurer to open new banking account.
- d. Discussion on a Political Lobbyist for Calumet Memorial Park District
- e. Discussion on new policy for rentals and sponsorship for elected officials
- f. Discussion on Personal Policy for Calumet Memorial Park District
- g. Discussion on Updating Pool Policy
- h. Discussion on moving NSRS to Memorial Building
- i. Discussion on Sandridge Fitness Center Pricing
- j. Other

8. Adjourn to Close Session

- a. Items pertaining to 5 ILCS 120/2 (1) (Personnel): The appointment, employment, compensation, discipline, dismissal, performance or personal status of employees
- b. Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate): The acquisition or leasing of real property or the selling or rental prices of real estate.
- c. Items pertaining to 5ILCS 120/2 (C) (Litigation) Litigation when an action against, affecting or on behalf of the district has been filed and is pending in a court or administrative tribunal or when the district finds that such action is probable or imminent.

9. Reconvene Meeting

10. Potential Action from Executive Session

- a. Employee Salary Recommendation
- b. Executive Director Contract and Salary Recommendations
- c. Other

11. Additional Executive Director's Comments

12. Adjournment



**Calumet Memorial Park District
Board Meeting Agenda**

**Wednesday April 19, 2023
6:00 pm**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Staff Reports
 - a. Executive Director- Hollice Clark III
 - b. Manager of Safety, Security & Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Executive Assistant-Kira Davis
 - e. Treasurer Report-John Kasperek
 - f. Board Attorney- Tiffany Nelson-Jaworski
4. Unfinished business
5. Consent Agenda
 - a. Approve Treasurer Report for March 2023 and April 2023
 - b. Approve Regular Monthly Board Meeting minutes from March 15, 2023
 - c. Approve Bills for March 2023 and April 2023 for Calumet Memorial Park District
 - d. Approval Payroll for March 2023 and April 2023 for Calumet Memorial Park District
6. New Business
 - a. Approval of the Executive Director Evaluation Instrument
 - b. Approve Contract from Proven IT to lease Copiers for the district.
 - c. Approve Calumet Memorial Park District Personnel Manual

- d. Discuss Local Efficiency Board Discuss and approve procedures on communication of marketing materials that is distributed.
- e. Discussion of the Economic Interest Form that is due on May 1, 2023
- f. Discussion and possible approval of the Facility Rental Policy of the park district
- g. Other

7. Adjourn to Close Session

a) **Items pertaining to 5ILCS 120/2 (C) (5) (Personnel)**The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

b) **Items pertaining to 5ILCS 120/2 (C) (5) (Litigation)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

c) **Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate):** The acquisition or leasing of real property or the selling or rental prices of real estate.

d) **Items pertaining to 5ILCS 120/2 (C) (Semi-Annual Review)**
Reviewing of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi annual review of the minutes as mandated by Section 2.06.

8. Reconvene Meeting

9. Potential Action from Executive Session

- a. Approval and release of Close Session as required of the Open Meeting Act
- b. Executive Director Contract and Salary Recommendations
- c. Other

10. Additional Executive Director's Comments

11. Adjournment



**Calumet Memorial Park District
Board Meeting Agenda**

**Wednesday May 17, 2023
6:00 pm**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Staff Reports
 - a. Executive Director- Hollice Clark III
 - b. Manager of Safety, Security & Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Director of Recreation-Kira Davis
 - e. Treasurer Report-John Kasperek
 - f. Board Attorney- Tiffany Nelson-Jaworski
4. Unfinished business
 - a. Approval of the CMPD Personnel Policies
5. Consent Agenda
 - a. Approve Treasurer Report for April 2023 through May 2023
 - b. Approve Regular Monthly Board Meeting minutes from April 19, 2023.
 - c. Approve Bills for April 2023 and May 2023 for Calumet Memorial Park District
 - d. Approval Payroll for April 2023 and May 2023 for Calumet Memorial Park District
6. New Business
 - a. Presentation of Gift to Retiring Board Commissioner
 - b. Final words from Retiring Board Commissioner Randy Velasquez
 - c. Swearing in of the new Board Commissioners
 - d. Select a President Pro tem to preside over the election of officers of the Calumet Memorial Park District
 - e. Election of Officers of the Calumet Memorial Park District Board
 1. President
 2. Vice President
 3. Secretary
 - f. Board Appointment
 1. Board Attorney
 2. Board Treasurer
 3. Recording Secretary

members (Executive Committee, Personnel Committee, and Recreation Parks Committee).

- a. Appointment of Board Commissioners to Committees.
- h. Motion to place Budget Ordinance 2023-01 on file for public inspection in compliance with the Illinois Park Code and the Municipal Budget Laws.
- i. Approve the purchase of two Kubota ZD1200 series lawnmowers for the Calumet Memorial Park District.
- j. Approve Resolution No. 23-R-1 a resolution creating a Local Efficiency Committee for Calumet Memorial Park District.
 - a. Appoint two community members to the local efficiency board for Calumet Memorial Park District
 - b. Approve first meeting date of the Local Efficiency Committee
- k. Approve meeting dates, times, and location(s) for the Calumet Memorial Park District
Other

7. Adjourn to Close Session

a) **Items pertaining to 5ILCS 120/2 (C) (5) (Personnel)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

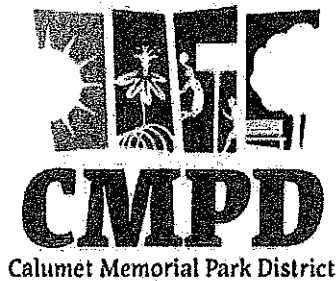
b) **Items pertaining to 5ILCS 120/2 (C) (5) (Litigation)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

c) **Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate):** The acquisition or leasing of real property or the selling or rental prices of real estate.

8. Reconvene Meeting

9. Potential Action from Executive Session

10. Adjournment



**Calumet Memorial Park District
Board Meeting Agenda**

**Wednesday June 7, 2023
5:30 pm**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Staff Reports
 - a. Executive Director- Hollice Clark III
 - b. Manager of Safety, Security & Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Director of Recreation-Kira Davis
 - e. Treasurer Report-John Kasperek
 - f. Board Attorney- Tiffany Nelson-Jaworski
4. Unfinished business
 - a. Board Committee Appointments
5. Consent Agenda
 - a. Approve Treasurer Report for May 2023 through June 2023
 - b. Approve Regular Monthly Board Meeting minutes from May 17, 2023
 - c. Approve Bills for May 2023 and June 2023 for Calumet Memorial Park District
 - d. Approval Payroll for May 2023 and June 2023 for Calumet Memorial Park District
6. New Business
 - a. Approve Agreement between Calumet Memorial Park District and Dolton Riverdale Little League
 - b. Approve ordinance no 2023-02 fixing the length of time a Calumet Memorial Park District Commissioner may fail to attend regular meetings of the park board for such commissioner's office to be declared vacant and providing a procedure for declaring such a vacancy.
 - c. Approve Intergovernmental Agreement between Calumet Memorial Park District and Thornton Fractional Township High School District 215 for the use of Athletic Facilities during 2023-2024
 - d. Approve Resolution no 23-R-3 to change authorized signers on all financial institutions account for the Calumet Memorial Park District.
 - e. Authorize the Executive Director to hire an Architect to write specification and bid documents for the replacement of the elevator at Sandridge Community Center.

f. Authorize Calumet Memorial Park District to seek bids for the replacement of Sandridge Community Center elevator.

g. Other

7. Adjourn to Close Session

a) **Items pertaining to 5ILCS 120/2 (C) (5) (Personnel)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

b) **Items pertaining to 5ILCS 120/2 (C) (5) (Litigation)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

c) **Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate):** The acquisition or leasing of real property or the selling or rental prices of real estate.

8. Reconvene Meeting

9. Potential Action from Executive Session

10. Adjournment

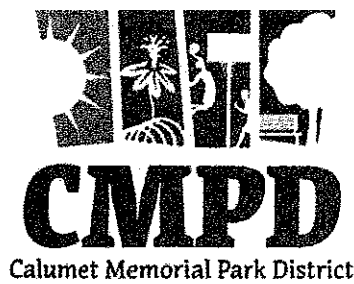


**Calumet Memorial Park District
Budget Hearing**

**Wednesday June 28, 2023
5:30 pm**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Discussion on Budget Ordinance 2023-01 for fiscal year 2023-2024
4. Adjournment



**Calumet Memorial Park District
Board Meeting**

**Wednesday June 28, 2023
Immediately following
Budget Hearing**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Staff Reports
 - a. Executive Director- Hollice Clark III
 - b. Manager of Safety, Security & Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Director of Recreation-Kira Davis
 - e. Treasurer Report-John Kasperek
 - f. Board Attorney- Tiffany Nelson-Jaworski
4. Unfinished business
 - a. Board Committee Appointments (Executive, Personnel, Recreation and Parks Committee)
 - b. Discussion on ordinance no 2023-02 fixing the length of time a Calumet Memorial Park District Commissioner may fail to attend regular meetings of the park board for such commissioner's office to be declared vacant and providing a procedure for declaring such a vacancy.
5. Consent Agenda
 - a. Approve Treasurer Report for June 2023
 - b. Approve Bills for June 2023 for Calumet Memorial Park District
 - c. Approval Payroll for June 2023 for Calumet Memorial Park District
 - d. Approve Regular Monthly Board Meeting minutes from June 7, 2023
6. New Business
 - a. Approve Resolution No 23-R-4 A resolution of the Calumet Memorial Park District forgiving various interfund advances between the General Fund and Debt Services
 - b. Approve Resolution No. 23-R-5 A resolution of the Calumet Memorial Park District between forgiving various interfund advances between the General Fund and Debt Services *Table Motion*

- c. Approve Budget Ordinance No. 2023-01 for fiscal year 2023-2024
- d. Discussion on Park District Alcohol policy for Rentals and Park District Events
- e. Approval of Alderman Tillman request to rent Downey Park on August 12 for a Back-to-School Event
- f. Approval of Alderman Monet Wilson request to rent Memorial Park District August 12 for a Back-to-School Event
- g. Discussion on Board Commissioners use of park district facilities.
- h. Approve changing the monthly board meeting from 5:30 pm to 6:00 pm.
- i. Other

7. Adjourn to Close Session

a) **Items pertaining to 5ILCS 120/2 (C) (5) (Personnel)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

b) **Items pertaining to 5ILCS 120/2 (C) (5) (Litigation)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

c) **Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate):** The acquisition or leasing of real property or the selling or rental prices of real estate.

8. Reconvene Meeting

9. Potential Action from Executive Session

10. Adjournment



Calumet Memorial Park District

Cancelled by
Lack of
Quorum

**Calumet Memorial Park District
Board Meeting**

**Wednesday August 23, 2023
6:00 pm**

**Sandridge Community Center
600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Staff Reports
 - a. Executive Director- Hollice Clark III
 - b. Director of Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Director of Recreation-Kira Davis
 - e. Treasurer Report-John Kasperek
 - f. Board Attorney- Tiffany Nelson-Jaworski
4. Unfinished business
 - a. Approve Resolution 23-R-5 a Resolution of the Calumet Memorial Park District forgiving various interfund advances between the general fund and capital projects fund.
5. Approval of Minutes
 - a. Approve Budget Hearing minutes from June 28, 2023
 - b. Approve Regular Monthly Board Meeting minutes from June 28, 2023
6. New Business- *All items listed may be considered on an omnibus/consent agenda*
 - a. Approve Treasurer Report for July 2023 and August 2023
 - b. Approve Bills for July and August 2023 for Calumet Memorial Park District
 - c. Approval Payroll for July and August 2023 for Calumet Memorial Park District
 - d. Approve the Repair and Refurbish of the Sandridge Recreation Gym Floor
 - e. Discussion on Budget Workshop
7. Closed Session
 - a) **Items pertaining to 5 ILCS 120/2 (C)(1) (Personnel):** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an

independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

b) Items pertaining to 5 ILCS 120/2 (C) (11) (Litigation): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

c) Items pertaining to 5 ILCS 120/2 (C) (5) (Real Estate): The acquisition or leasing of real property or the selling or rental prices of real estate.

d) Items pertaining to 5 ILCS 120/2(C)(2) (Collective Bargaining): Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

8. Reconvene Regular Meeting

9. Potential Action from Closed Session

- a. Approval of Resolution No. 23-R-6 - A Resolution Approving a Collective Bargaining Agreement Between the Service Employees International Union, Local 73 and the Calumet Memorial Park District.

10. Adjournment



**Calumet Memorial Park District
BINA HEARING**

**Wednesday September 20, 2023
6:00 pm**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. Public Hearing for the purpose to receive comments on the proposal to sell non-referendum bonds in an amount not to exceed \$950,000.00 for the purpose of payment of land condemned or purchased for parks, for the building, maintaining, improving, and protecting of the same and existing facilities of the district, and for the payment of debt services on previously issued bonds.
4. Adjournment



**Calumet Memorial Park District
Board Meeting**

**Wednesday September 20, 2023
Immediately following the
BINA**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. **Staff Reports**
 - a. Executive Director- Hollice Clark III
 - b. Director of Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Director of Recreation-Kira Davis
 - e. Treasurer Report-John Kasperek
 - f. Board Attorney- Tiffany Nelson-Jaworski
4. **Unfinished business-**
 - a. Board Committee Appointments (Executive, Personnel, Recreation and Parks Committee)-*Item tabled to September Meeting*
 - b. Discussion on ordinance no 2023-02 fixing the length of time a Calumet Memorial Park District Commissioner may fail to attend regular meetings of the park board for such commissioner's office to be declared vacant and providing a procedure for declaring such a vacancy. -*Item tabled to September Meeting*
 - c. Approve Resolution 23-R-5 a Resolution of the Calumet Memorial Park District forgiving various interfund advances between the general fund and capital projects.
5. **Consent Agenda**
 - a. Approve Budget Hearing minutes from June 28, 2023
 - b. Approve Regular Monthly Board Meeting minutes from June 28, 2023
6. **New Business-All items listed may be considered on an omnibus/consent agenda.**
 - a. Approve Treasurer Report for July 2023, August 2023, and September 2023
 - b. Approve Bills for July, August, and September 2023 for Calumet Memorial Park District
 - c. Approval Payroll for July, August, and September 2023 for Calumet Memorial Park District
 - d. Approve the Repair and Refurbish of the Sandridge Recreation Gym Floor



Calumet Memorial Park District

**Calumet Memorial Park District
Board Meeting**

**Wednesday October 18, 2023
6:00 pm**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. **Staff Reports**
 - a. Executive Director- Hollice Clark III
 - b. Director of Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Director of Recreation-Kira Davis
 - e. Treasurer Report-John Kasperek
 - f. Board Attorney- Tiffany Nelson-Jaworski
4. **Unfinished business-**
 - a. Board Committee Appointments (Executive, Personnel, Recreation and Parks Committee)-*Item tabled to September Meeting*
 - b. Discussion on ordinance no 2023-02 fixing the length of time a Calumet Memorial Park District Commissioner may fail to attend regular meetings of the park board for such commissioner's office to be declared vacant and providing a procedure for declaring such a vacancy. -*Item tabled to September Meeting*
 - c. Approve Resolution 23-R-5 a Resolution of the Calumet Memorial Park District forgiving various interfund advances between the general fund and capital projects.
5. **Consent Agenda**
 - a. Approve Budget Hearing minutes from June 28, 2023
 - b. Approve Regular Monthly Board Meeting minutes from June 28, 2023
 - c. Approve Bina Hearing minutes September 20, 2023
6. **New Business-All items listed may be considered on an omnibus/consent agenda.**
 - a. Approve Treasurer Report for July 2023, August 2023, and September 2023
 - b. Approve Bills for July, August, September 2023, and October 2023 for Calumet Memorial Park District

- c. Approval Payroll for July, August, September 2023 and October 2023 for Calumet Memorial Park District
- d. Approve the Repair and Refurbish of the Sandridge Recreation Gym Floor
- e. Approve Estimate to Paint Sandridge Recreation Gym
- f. Approve changing the title of Superintendent of Parks and Maintenance to Director of Parks and Maintenance.
- g. Approve ordinance 23-0-07 an ordinance providing for the issue of not to exceed \$950,000 General Obligation limited tax bonds, series 2023 of the Calumet Memorial Park District, Cook County Illinois, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.
- h. Approve ordinance 23-0-08 an ordinance authorizing the issuance of not to exceed \$1,800,000.00 taxable tax anticipation warrants in anticipation of the collection of taxes levied for tax year 2023, by the Calumet Memorial Park District, Cook County, Illinois.
- h. Discussion of admission for a rental at Calumet Memorial Park District
- i. Discussion on Budget Workshop
- j. Approve sending staff and commissioners to the IAPD/IPRA conference on January 25 through 27th in Chicago.
- k. Approve delegates to the IAPD Annual Board Meeting on January 27, 2024

7. Adjourn to Closed Session

- a) **Items pertaining to 5ILCS 120/2 (C) (1) (Personnel)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.
- b) **Items pertaining to 5ILCS 120/2 (C) (11) (Litigation)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- c) **Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate):** The acquisition or leasing of real property or the selling or rental prices of real estate.
- d) **Items pertaining to 5 ILCS 120/2(C)(2) (Collective Bargaining):** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

8. Reconvene Meeting

9. Potential Action from Closed Session

- a. Approval of Resolution No 23-R-6 a Collective Bargaining Agreement between the Service Employees International Union, Local 73 and Calumet Memorial Park District

10. Adjournment



**Calumet Memorial Park District
Special Board Meeting**

**Tuesday November 7, 2023
6:00 pm**

**600 Oglesby Avenue
Calumet City, IL 60409**

- 1. Call to order, Roll call, & Pledge of Allegiance**
- 2. Public Comment**
- 3. Approval of Meeting Minutes – (may be approved on a consolidated motion)**
 - a. Approve Budget Hearing minutes from June 28, 2023
 - b. Approve Regular Monthly Board Meeting minutes from June 28, 2023
 - c. Approve BINA Hearing minutes September 20, 2023
- 4. Approval of Bond Ordinance and Tax Anticipation Ordinance**
 - a. Approve Ordinance No. 23-0-07 an ordinance providing for the issue of not to exceed \$950,000 General Obligation limited tax bonds, series 2023 of the Calumet Memorial Park District, Cook County Illinois, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.
 - b. Approve Ordinance No. 23-0-08 an ordinance authorizing the issuance of not to exceed \$1,800,000.00 taxable tax anticipation warrants in anticipation of the collection of taxes levied for tax year 2023, by the Calumet Memorial Park District, Cook County, Illinois.
- 5. Motion to Establish Consent Agenda to include the following items (unless a certain item is removed from the Consent Agenda, in which case that item will be voted upon separately):**
 - a. Approve Resolution No. 23-R-5 a resolution of the Calumet Memorial Park District forgiving various interfund advances between the general fund and capital projects fund.
 - b. A motion to accept and approve the preliminary estimate of the 2023 property tax levy (collected in 2024) in accordance with the truth in taxation law of Illinois.
 - c. Approve Treasurer Report for July 2023, August 2023, and September 2023.
 - d. Approve bills for July, August, September 2023, and October 2023 for Calumet Memorial Park District.
 - e. Approve payroll for July, August, September 2023 and October 2023 for Calumet Memorial Park District.

- f. Accept and approve the repair and refurbishment of the Sandridge Community & Fitness Center gym floor to be performed by Kiefer USA after competitive bidding through Sourcewell Cooperative Purchasing for estimated amount of \$87,440.
- g. Accept and approve the proposal and estimate to paint the Sandridge Community & Fitness Center gym to be performed by Prism Commercial Painting and Decorating, LLC for an estimated amount of \$29,390.
- h. Approve a change in the job title of the Superintendent of Parks and Maintenance to Director of Parks and Maintenance.
- i. Approve sending of staff and commissioners to the Annual IAPD/IPRA conference on January 25 through 27, 2024 in Chicago, Illinois.

6. Motion to Approve Consent Agenda

7. Motion to Approve Any Items Removed from Consent Agenda

8. Unfinished Business – Discussion and potential action may be taken related to these items.

- a. Board Committee Appointments (Executive, Personnel, Recreation and Parks Committee) - *Item tabled to September Meeting.*
- b. Discussion on Ordinance No. 2023-02 fixing the length of time a Calumet Memorial Park District Commissioner may fail to attend regular meetings of the park board for such commissioner's office to be declared vacant and providing a procedure for declaring such a vacancy. - *Item tabled to September Meeting.*

9. New Business – Discussion and potential action may be taken related to these items.

- a. Discussion of admission for a rental at Calumet Memorial Park District.
- b. Discussion on Budget Workshop for Park Commissioners.
- c. Discussion and approval of the appointment of delegates to the IAPD Annual Board Meeting on January 27, 2024.

10. Staff Reports

- a. Executive Director- Hollice Clark III
- b. Director of Operations- Paul Nowakowski
- c. Superintendent of Parks and Maintenance Report- Derek Teets
- d. Director of Recreation-Kira Davis
- e. Treasurer Report-John Kasperek
- f. Board Attorney- Tiffany Nelson-Jaworski

11. Recess to Closed Session

a) **Items pertaining to 5 ILCS 120/2 (C)(1)(Personnel):** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to

determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

b) **Items pertaining to 5 ILCS 120/2 (C)(11)(Litigation):** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

c) **Items pertaining to 5 ILCS 120/2 (C)(5)(Real Estate):** The acquisition or leasing of real property or the selling or rental prices of real estate.

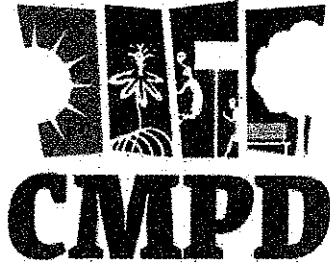
d) **Items pertaining to 5 ILCS 120/2(C)(2)(Collective Bargaining):** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

12. Reconvene Meeting

13. Potential Action from Closed Session

- a. Approval of Resolution No 23-R-6 a Collective Bargaining Agreement between the Service Employees International Union, Local 73 and Calumet Memorial Park District.

14. Adjournment



Calumet Memorial Park District

**Calumet Memorial Park District
Board Meeting**

**Wednesday December 20, 2023
6:00 pm**

**600 Oglesby Avenue
Calumet City, IL 60409**

1. Call to order, Roll call, & Pledge of Allegiance
2. Public Comment
3. **Staff Reports**
 - a. Executive Director- Hollice Clark III
 - b. Director of Operations- Paul Nowakowski
 - c. Superintendent of Parks and Maintenance Report- Derek Teets
 - d. Director of Recreation-Kira Davis
 - e. Treasurer Report-John Kasperek
 - f. Board Attorney- Tiffany Nelson-Jaworski
4. **Unfinished business-**
 - a. Board Committee Appointments (Executive, Personnel, Recreation and Parks Committee)-*Item tabled to September Meeting*
 - b. ~~Discussion~~ on ordinance no 2023-02 fixing the length of time a Calumet Memorial Park District Commissioner may fail to attend regular meetings of the park board for such commissioner's office to be declared vacant and providing a procedure for declaring such a vacancy. -*Item tabled to September Meeting*
5. **Consent Agenda**
 - a. Approve Board Minutes for November 7, 2023
6. **New Business-All items listed may be considered on an omnibus/consent agenda.**
 - a. Approve Treasurer Report for November and December 2023 for Calumet Memorial Park District
 - b. Approve Bills for November 2023 and December 2023 for Calumet Memorial Park District
 - c. Approval Payroll for November 2023 and December 2023 for Calumet Memorial Park District
 - d. Approve Ordinance No. 23-09 An Ordinance authorizing and approving a policy related to conference attendance and meeting attendance for Calumet Memorial Park District, County of Cook, State of Illinois.

- e. Approve Ordinance No 23-10 An ordinance providing for the levying assessment and collection of taxes for the Fiscal Year beginning April 1, 2024, and ending March 31, 2025 for the Calumet Memorial Park District, Cook County, Illinois
- f. Approve Resolution No. 23- R-6 A resolution providing for Retired employees health and prescription drugs.
- g. Approving a change in payroll from bimonthly payroll to biweekly effective on January 1, 2024
- h. Approve the Renovation of Sandridge Offices, previously known as the New Star Services offices, not to exceed \$5,000.00.
- i. Approve the Executive Director to carry over 7 days of vacation time into 2024.
- j. Approve changes to the paid holiday for full-time employees.

7. Adjourn to Closed Session

a) **Items pertaining to 5ILCS 120/2 (C) (1) (Personnel)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

b) **Items pertaining to 5ILCS 120/2 (C) (11) (Litigation)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

c) **Items pertaining to 5ILCS 120/2 (C) (5) (Real Estate):** The acquisition or leasing of real property or the selling or rental prices of real estate.

d) **Items pertaining to 5 ILCS 120/2(C)(2) (Collective Bargaining):** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

8. Reconvene Meeting

9. Potential Action from Closed Session

10. Adjournment