



Calumet Memorial Park District  
Board of Commissioners  
Regular Monthly Board Meeting  
May 17, 2023

President Velasquez called the meeting to order at 6:06 pm

Roll Call:

Present: Commissioner Randy Velasquez, Commissioner Edward Evans, Commissioner Yvette “Tekie” Pierce, Commissioner Nyota Figgs  
Absent Commissioner Stan Miller

Appointed Staff: Hollice Clark, Executive Director, Tiffany Nelson-Jaworski, Board Attorney, John Kasperek, Board Treasurer

Staff: Paul Nowakowski, Operations Manager, Kira Davis Director of Recreation, Derek Teets Superintendent of Parks & Maintenance

Public: Erica Jenkins

No Public Comment

Staff Reports:

**Executive Director:**

Hollice Clark informed the board of the pending visit of the CEO of PDRMA. He is visiting to see how the renovation of Sandridge went and any issues that we had in getting the building completed.

Also, Clark informed the board of the holiday hours for Sandridge. They are the following:

Memorial Day 6 am -12pm, Fourth of July – Closed, Labor Day 6 am- 12 pm

Thanksgiving Eve 6 am –5 pm, Thanksgiving Day Closed,

Day After Thanksgiving Day 6 am- 9 pm, Christmas Eve 6 am -12 pm, Christmas Day Closed

New Year’s Eve 6 am -12 pm, New Year’s Day Closed

**Director of Operations:**

Paul Nowakowski informed the board that the district is 75% complete on the infrastructure with the key fob system. This will allow the district to know who enters our facilities at any time. With the purchase of the new lawnmowers the district will be taking over 75% of the mowing of the district. This will reduce the number of vendors that the district will be utilizing next year.

**Superintendent of Parks & Maintenance:**

Derek Teets discussed that a playground was removed at Cottage Park and was mulched. In addition, all outdoor restrooms are open and splash pads have been recertified and are operational. Finally, he reported that Downey Park baseball fields are back operational after a company was brought in to clean up the fields.

**Director of Recreation:**

Kira Davis informed the board that the Mother’s Day Tea was fantastic. Davis handed out to the board current programs and that programs are starting. In addition, the DJ was secured for the events on Wednesday night. Also, Davis discussed that the district is streamlining a lot of procedures after civic rec training. Most of the major events are on our website and it is up to date. Plans are to utilize QR codes in registering for events.

**Treasurer Report**

John Kasperek went over the monthly financial statements with the board. Kasperek informed the board that the district had a surplus. Although, real estate taxes are going out late so this will take our surplus down. He informed us that our investment account has made a great return for us. Currently, we have made \$5,000 in interest from this account.

**Board Attorney:**

Tiffany Nelson Jaworski pointed out that there will be two items on the agenda that will be voted on tonight concerning Local Efficiency board and the board will need to appoint two committee members. Also, a resolution on board committee to set parameters for the committees.

**Unfinished Business:**

A motion was made by Commissioner Evans and seconded by Commissioner Pierce to table approval of the CMPD Personnel Polices. Roll Call  
Commissioner Evans Y, Commissioner Pierce Y, Commissioner Figgs, Commissioner Velazquez,  
Y; **Motion Passed**

A motion to approve the Consent Agenda letter A-D was made by Commissioner Evans and seconded by Commissioner Pierce. Roll Call  
Commissioner Evans Y, Commissioner Pierce Y, Commissioner Figgs, Commissioner Velazquez,  
Y; **Motion Passed**

The board and staff presented Randy Velazquez with a gift as a retiring board member of the Calumet Memorial Park District.

Velazquez gave a few remarks on the years of service to the district and wished everyone well.

Secretary Pierce administered the oath of office to the incoming Board member Erica Jenkins.

Commissioner Evans selected Pierce to become the President Pro tem to preside over the election of officers of the Calumet Memorial Park District seconded by Commissioner Figgs Roll Call: Evans Y, Figgs, Y, Pierce Y Jenkins Y **Motion Passed**

A motion was asked for President of Calumet Memorial Park District. Commissioner Evans nominated Commissioner Pierce for the office and seconded by Commissioner Figgs. Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

A motion was asked for Vice President of Calumet Memorial Park District. President Pierce nominated Commissioner Evans and seconded by Commissioner Figgs. Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

A motion was asked for by the Board Secretary of Calumet Memorial Park District. After two board members respectively declined the nomination and discussion with the board attorney a motion was made by Figgs and seconded by Pierce to nominate Hollice Clark as Board Secretary. Roll Call: Evans Y, Figgs, Y, Pierce Y Jenkins Y **Motion Passed**

A motion was made by Pierce and seconded by Evans to appoint Tiffany Nelson Jaworski as Board Attorney. Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

A motion was made by Evans and seconded by Figgs to appoint John Kasperek as Board Treasurer Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

A motion was made by Pierce and seconded by Evans to appoint Charles Dockery as recording secretary. Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

A motion was made by Jenkins to table Resolution related to board committees and appointment as she requested additional information on what each committee duties are, it was seconded by Pierce. Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins Y **Motion Passed**

A motion was made by Figgs and seconded by Pierce to place the budget ordinance on public inspection in compliance with the Illinois Park Code and the Municipal Budget Laws. Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

A motion was made by Evans and seconded by Pierce to approve the purchase of two Kubota ZD1200 series lawnmowers. Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins Y **Motion Passed**

A motion was made by Figgs and seconded by Pierce to approve resolution no 23-R-1 a resolution creation a Local Efficiency Committee for Calumet Memorial Park District Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

A motion was made by Pierce to nominate Amie Johnson as a community member to the Local Efficiency Board and seconded by Evans Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

A motion was made by Pierce to nominate Melissa Phillips to the Local Efficiency Board and seconded by Evans Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

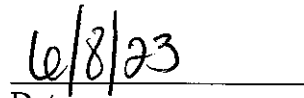
A motion was by Figgs to have the first meeting of the Local Efficiency Board on September 20 it was seconded by Evans Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins A **Motion Passed**

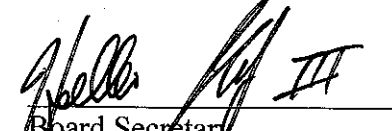
A motion was made by Jenkins to adjourn the meeting at 8:05 pm. It was seconded by Evans. Roll Call Evans Y, Figgs, Y, Pierce Y Jenkins Y **Motion Passed**

Respectfully submitted:

Hollice Clark III  
Executive Director/  
Board Secretary

  
Board President  
Yvette Tekie Pierce

  
Date

  
Board Secretary  
Hollice Clark III

  
Date

